

RULES AND REGULATIONS FOR SARATOGA WOODS CLUBHOUSE

The Club at Saratoga Woods Hours: Private functions may not extend past Midnight, Sunday through Thursday, or past 1:00 a.m. Friday and Saturday. All guests must vacated clubhouse by this time, allowing the caterer and/or host/hostess to clean up and close the facility.

Rental Premises: Only the clubhouse and the exterior patio/deck are to be utilized by the Reserving Party during the private function.

Clubhouse Furniture: The furniture may not be moved unless arrangements have been made through the Saratoga Woods Community Association and an agreement for additional fees and liability has been established.

Decorations, Rental and Personal Effects: All decorations must be removed during clean-up operations at the close of the private function. The Saratoga Woods Community Association is neither responsible for nor liable for any decorations, party supplies, rental furniture or equipment provided by the Reserving Party or on the Reserving Party's behalf, or any personal items brought in or left by the Reserving Party and/or guests. Rental furniture and other items must be removed immediately after the function unless arrangements have been made through the Saratoga Woods Community Association for next business day pick-up in order to make the Club available to other Members. **DO NOT tape or pin any decorations on walls or woodwork.**

Clean-up/Catering: Food and beverage services are to be handed by the Reserving Party through a caterer of the Reserving Party's choice. The Saratoga Woods Community Association reserves the right to refuse the use of the facility to any caterer who has catered previous functions and has not returned the facilities to their prior condition. **The Reserving Party is responsible for removing all leftover food, serving pieces, linens, soiled plastic, paper, china or glass plates, flatware and refuse removed from the building.** If the caterer does not perform these tasks or if there is not caterer, the Reserving Party is responsible.

Additional Fees for Clean up, Destruction or Rule Breaking: Rice, confetti (of any sort), glitter birdseed, etc. are not permitted. **No taping or pinning decorations to drywall allowed.** Should this provision be violated, a minimum \$25.00 damage assessment will be withheld from the Damage Deposit placed with the Saratoga Woods Community Association. Additional fees will be charged to the Reserving Party if (a) excessive debris from decorating is not cleaned up from the hardwood or carpeted floors (including paper, tape, food and beverage); (b) the Reserving Party or caterer does not leave the kitchen as it was found if all leftover food and garbage is not taken to the trash cans located on the side of the clubhouse; parking lot; or (c) if the guests or entertainer(s) are unruly, destructive, or fail to abide by the Association's rules (i.e., no smoking inside the building, no alcoholic beverages consumed by persons under 21 years of age, no drugs brought onto Saratoga Woods property including the parking lot, etc.) The Reserving Party may also lose privileges to use the clubhouse for future functions.

Parking /Loss Prevention: Parking is permitted in designated areas only with ample spaces available. The association is not responsible for security or for the Reserving Party's property or guest during the function. The Reserving Party may hire security officers if desire.